Transcript Request

Parents and legal guardians, please complete the top portion of this form and ask the appropriate personnel at the applicant's current school to release the following for your child:

- ☐ Complete school record for the current year and prior two years
- ☐ All standardized test results
- ☐ Complete discipline record
- ☐ Any special needs, RTI, G&T documentation

Applicant's Name _____
First Middle Last

Applying to Grade _____ Current School _____

School Address: _____

I, the undersigned, authorize you to release to **The Foundry** a certified copy of my child's complete transcript (including grades, credits, discipline record, and all standardized test results for the current year and two years prior). I also authorize you to send all end-of-year scores immediately upon availability. I understand that the school record, end-of-year scores, and the enclosed evaluation form become the confidential property of The Foundry and are not subject to parental review.

_____ _____
Signature of Parent/Legal Guardian Date

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Schools, please send the above-requested information to the following address:

The Foundry
PO Box 2648
Peachtree City, GA 30269

If you have any questions, please contact The Foundry at christi.mccully@gmail.com.